

# LOGAN UNIVERSITY

## JOB POSTING

Logan University is comprised of the College of Chiropractic and the College of Health Sciences and blends the perfect balance of tradition with innovation. Established in 1935, Logan College of Chiropractic is one of the largest and most respected chiropractic colleges in North America. Through the College of Health Sciences, Logan offers doctorate, master's degrees and bachelor's degrees that are accredited by the Higher Learning Commission of North Central.

Logan's 112-acre wooded campus is located in Chesterfield, Mo., a quiet, residential suburb of St. Louis. Its low student-to-faculty ratio provides more personalized instruction, which is most conducive to effective learning. MSNBC selected Logan's campus as an editor's pick of one of "America's Most Beautiful College Campuses." Logan offers an outstanding benefits package to eligible employees including free chiropractic care. Learn more about Logan University at [www.logan.edu](http://www.logan.edu).

### Resident-Logan Human Performance Center

**SUMMARY:** Oversee and teach interns. Provide outreach services to the community.

#### PRINCIPLE DUTIES AND RESPONSIBILITIES:

1. Responsible for all aspects of patient care. Demonstrates, supervises and assists interns in patient consultations, examinations and treatment protocols. Develop consistency in expectations and evaluations of students in the clinical setting. Identifies students with deficiencies in any area of requirements and brings these to the student's attention. Ensures that interns require all NP's attend spinal health care classes with them. Ensures that any NP walk-ins go to interns who are serving their rotation. Reports intern violations of health center regulations in a timely manner. Observes and/or reviews with the intern the initial consultation and report of findings. Signs travel slip at the same time as the SOAP notes and initials all procedures on travel slip to all completed and approved forms in file.
2. Manages the Logan College Human Performance Center of their charge to the best of their ability, providing competent oversight of daily operations. Keeps regular office hours and forwards all statistics as requested. Reports to the administration regarding the maintenance status of the facility and equipment. Assists in providing a budget for their clinic. With the assistance of the Marketing Director, establishes a marketing strategy (Club talks, screening's, etc.), for two or three months in advance, and encourages intern participation.
3. Represent Logan College as head physician at weekend sporting events.
4. Oversee and teach the Sports Module to Tri 1-6. This class is designed to prepare interns for weekend events.
5. Establish 2 projects for publication.
6. Travel to the satellite clinics to integrate rehabilitation protocols with chiropractic practices
7. Is available to cover emergencies after hours and on weekends.
8. Enroll and/or complete (if already enrolled) in the master's of science program in Sports Science and Rehabilitation at Logan University
9. Prepare and pass the Certified Chiropractic Sports Physician (CCSP) exam or the Certified Strength and Conditioning (CSCS) exam.

**COMPETENCIES:** To perform the job successfully, an individual should have good interpersonal and written communication skills, including negotiation and presentation skills. Must be able to interact in a professional manner with people at several different levels in the college. Must react well under pressure. Must have good project management skills and be able to complete projects on time, within budget and within deadline. Must be able to prioritize and plan work activities.

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum of Doctor of Chiropractic degree or related field or equivalent combination of education and experience. Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public. Basic math skills required. Ability to define problems, collect data, establish facts, and draw valid conclusions.

**Computer Skills:** To perform this job successfully, an individual should have general knowledge of computers including word processing and spreadsheets.

**Certificates, Licenses, Registrations:** None required.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and to use hands to type on computer, operate office equipment and handle books, files, documents, etc. Must be able to talk and hear to answer phones and when assisting others. The employee is occasionally required to stand, walk, reach with hands and arms, climb or balance, and to stoop or kneel. The employee must occasionally lift objects weighing from 10 – 30 pounds and possibly up to 50 pounds. Close vision needed to use computer. Must have distance vision and depth perception for safety purposes.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work environment in this position is characteristic of a normal office environment. The noise level in the work environment is usually moderate.

**NOTE:** This job description in no way states or implies that these are the only duties to be performed the employee will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

An employee is expected to assist and provide coverage for coworkers during peak periods, vacation days or sick days at all locations, and to work with administration in the attainment of the College's missions and goals.

**Interested candidates please send resume to: [resumes@logan.edu](mailto:resumes@logan.edu)**